

References | Reservations Management

2 possibles solutions :

1. [Default Reservation Management](#)
2. [Plug-ins : ESI.Octopus.PlugIns.CIReservations](#)

Default Reservation Management

The screenshot shows the 'Nouvelle requête' (New request) form in the Octopus system. The interface is in French and includes the following sections:

- Header:** Octopus logo, navigation links for 'Liste des requêtes', 'Tâches', 'Approbations', and 'Nouvelle requête' (highlighted in orange), and a user profile icon.
- Sujet* (Subject):** A text input field with the placeholder 'Indiquer la raison de la réservation' (Indicate the reason for the reservation).
- Détail de la réservation (Reservation details):** A section titled 'Réservation de la salle' (Room reservation) containing:
 - Three dropdown menus for 'Site' (set to 'Montreal'), 'Type', and 'Ressource'.
 - Two date-time input fields for 'Début' (2021-02-10 15:30) and 'Fin' (2021-02-10 16:30).
 - An 'AJOUTER PÉRIODE DE RÉSERVATION' (Add reservation period) button.
- Équipement informatique (IT equipment):** A section with three checkboxes: 'Ordinateur' (Computer), 'Projecteur' (Projector), and 'Smartboard'.
- Nourriture et boissons (Food and drinks):** A section with four checkboxes: 'Café et brioches' (Coffee and pastries), 'Repas du midi' (Lunch), 'Collation' (Snack), and 'Café et eau seulement' (Coffee and water only).
- Buttons:** 'SOUMETTRE' (Submit) and 'ANNULER' (Cancel) buttons at the bottom.

Editable parameters

- Modify the length of time before equipment becomes available again following the reservation end time: (default 30 minutes) unless the SR is resolved within these 30 minutes.
Option name: ESI.Octopus.PlugIns.CIReservations.EndDateOffsetInMinutes
- Set maximum CI reservation duration (default is unlimited)
Option name: ESI.Octopus.PlugIns.CIReservations.MaxReservationLengthInBusinessDays

Plug-ins : ESI.Octopus.PlugIns.CIReservations

The screenshot shows a web interface for equipment reservations. At the top, there is a navigation bar with the 'OCTOPUS' logo, 'Liste des requêtes', 'Tâches', and a 'Nouvelle requête' button. Below this is a section titled 'INFORMATIONS SUR LA DEMANDE'. The form includes fields for 'Début' (2021-02-10 15:30) and 'Fin' (2021-02-10 16:30). A note states: 'Pour chaque type d'équipement ici-bas, veuillez indiquer la quantité requise'. The equipment types and their available quantities are: 'Caméra numérique : 0 (1 disponible)', 'Lecteur de cartes mémoires : 0 (2 disponibles)', 'Ordinateur portable : 0 (1 disponible)', 'Pointeur Laser : 0 (3 disponibles)', and 'Projecteur : 0 (1 disponible)'. There is also a large 'Info supplémentaire' text area. At the bottom, there are 'SOUMETTRE' and 'ANNULER' buttons.

Editable parameters

- Modify the length of time before equipment becomes available again following the reservation end time: (default 30 minutes) unless the SR is resolved within these 30 minutes.
Option name: ESI.Octopus.PlugIns.CIReservations.EndDateOffsetInMinutes
- Set maximum CI reservation duration (default is unlimited)
Option name: ESI.Octopus.PlugIns.CIReservations.MaxReservationLengthInBusinessDays
- Allow reservation cancellation (this option is active by default) –
Option name: ESI.Octopus.PlugIns.CIReservations.UserCanCancelManually
* It only possible to disable this option for plugin Plug-ins : ESI.Octopus.PlugIns.CIReservations

Difference between the two solutions

Default Reservation Management	Plug-ins : ESI.Octopus.PlugIns.CIReservations
Rooms reservation	Equipements reservastion
Recurring reservations	No recurring reservations
Filter on sites and CI types	Displays all CIs with the Can be reserved option enabled
Reservation changes and cancellations possible via the web portal	No modification except cancellation of reservation possible on the web portal
Reservations tab in SR to view reservation details	Reservations tab in SR to view reservation details